



Joseph P. Bort MetroCenter
 101 Eighth Street
 Oakland, CA 94607-4700
 TEL 510.817.5700
 TDD/TTY 510.817.5769
 FAX 510.817.7848
 E-MAIL info@mtc.ca.gov
 WEB www.mtc.ca.gov

Memorandum

TO: BATA Oversight Committee

DATE: January 7, 2015

FR: Executive Director

W. I. 1252

RE: Contract - On-Call Consultant Assistance Services: Traffic Technologies, Inc. (\$150,000)

This item would authorize the Executive Director or his designee to negotiate and enter into a contract with Traffic Technologies, Inc. (TTI) for on-call consultant assistance services for the FasTrak[®] program in an amount not to exceed \$150,000 over a period ending June 30, 2015. At BATA's sole option, the contract may be renewed for up to two additional years in one-year increments, subject to approval of future BATA budgets.

Background

In May 2013, the MTC Operations Committee approved a pre-qualified bench of consultants to provide on-call consultant assistance services for implementation and operation of FasTrak[®] and Clipper[®]. TTI qualified under the four service categories of program management, strategic planning, operational support, and technology evaluation and support. Under the proposed contract, TTI will provide the following types of as-needed services:

- Operational system performance monitoring, maintenance oversight, and transaction processing validation;
- Change order negotiation and development, invoice review and validation;
- Monitoring and technical support related to Federal mandate to develop national tolling interoperability; and
- Other tasks, as requested.

BATA staff recommends TTI on the basis of the high quality of TTI's extensive prior FasTrak[®]-related work. Examples of TTI's prior work include:

- Supervising contractor as system acceptance of BATA's upgraded toll collection system (ATCAS II) was finalized;
- Performing technical and operational support during the maintenance phase of ATCAS II, including software improvements and upgrades;

- Providing oversight of day-to-day maintenance activities performed by the ATCAS II toll system contractor;
- Ensuring documentation provided by the contractor, including operations and maintenance procedures, are furnished in accordance with the ATCAS II contract; and
- Assisting in the preparation of ATCAS II contract change order documentation.

Recommendation

Staff recommends that the Committee authorize the Executive Director or his designee to negotiate and enter into a contract with Traffic Technologies, Inc., to perform on-call consultant support services for the FasTrak[®] program in an amount not to exceed \$150,000 for a period ending June 30, 2015.



Steve Heminger

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REQUEST FOR COMMITTEE APPROVAL
Summary of Proposed Contract

Work Item No.:	1252
Vendor:	Traffic Technologies, Inc., New Windsor, NY
Work Project Title:	On-Call Consultant Assistance Services for the FasTrak® program
Purpose of Project:	Support oversight of operational projects and other technical tasks as required.
Brief Scope of Work:	Consultant shall provide program management, strategic planning, operational, and technology evaluation support over a period ending June 30, 2015.
Project Cost Not to Exceed:	\$150,000
Funding Source:	Toll Bridge Rehabilitation Program funds.
Fiscal Impact:	Funds are included in the for FY 2014-15 Toll Bridge Rehabilitation Program budget.
Motion by Committee:	That the Executive Director or his designee is authorized to negotiate and enter into a contract with Traffic Technologies, Inc., to perform on-call consultant assistance for the FasTrak® program, as described above and in the Executive Director's memorandum dated January 7, 2015, and the Chief Financial Officer is directed to set aside funds in the amount of \$150,000 for such contract.
BATA Oversight Committee:	<hr/> Tom Bates, Vice Chair
Approved:	Date: January 14, 2015